

University Executive Team

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| Delegated Authority and Purpose | To be the executive body with ultimate decision-making authority for the University in the areas of responsibility assigned to the Vice-Chancellor under articles 4.2 (a-f) in the Articles of Government for Bournemouth University. |
| Main Responsibilities | <ol style="list-style-type: none"> 1. To develop the strategy for the University and assure the Board of its delivery. 2. To set the boundaries for strategic development and the framework for operational delivery. 3. To set the agenda for the University. 4. To determine process, priorities and cultural tone. 5. To monitor progress and manage performance. 6. To manage risk and undertake horizon-scanning, considering the wider context for the University's strategy, and overseeing and ensuring compliance with regulatory requirements. 7. To approve the use of contingency funding and significant material variations to the in-cycle budget. 8. To represent the University externally, taking the lead on external engagement across BU to support the strategy |
| Engagement and Participation | <p>Subject to considerations of confidentiality and, where appropriate, approval of communications plans by ULT:</p> <ul style="list-style-type: none"> • It is the responsibility of the Committee to consider and plan for appropriate communication of its work, working with M&C where appropriate. • It is the responsibility of the Committee and its members to ensure engagement with stakeholders from across BU to support the responsibilities of the Committee and in particular with ULT, Senate and Faculty committees as appropriate. |
| Duration | Permanent |
| Chair | Vice-Chancellor |
| Deputy Chair | Deputy Vice-Chancellor |
| Support | OVC |
| Membership | <ol style="list-style-type: none"> 1. Vice-Chancellor 2. Deputy Vice-Chancellor 3. Chief Operating Officer 4. Finance Director <p>No substitutes are permitted. The Chair may invite others to attend as appropriate.</p> |
| Quorum | 50% plus 1, either in person or by distance communication |
| Frequency | Usually weekly |
| Reporting Line | N/A |
| Records of meetings | Minutes will be prepared and will be available here https://newintranetsp.bournemouth.ac.uk/Committees/default.aspx |

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| Sub-committees | University Leadership Team |
| Publication of papers | Meeting papers are not routinely published |
| Notes | ToR and membership will be reviewed annually |

Committee use only:

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| UET approval date: | 11 th November 2019 | Notes: | |
| Date of last review | October 2020 | Due for review: | September 2021 |